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OFFICE  
USE  
ONLY

**FOOD BUSINESS REGISTRATION FORM**  
Food Act 2003

File No: .....

**Section 1 Food Business Details**

Contact name: .....

Trading name of business: .....

Address of business: .....

Business Size: *(Full time equivalents)*      • 1-10 Employees      • 11 or more employees

PRIMARY Business type: (tick one)

Business type	Business type	Business type	Business type
Aged care facility •	Childcare centre •	Licensed club •	Sporting complex •
Bakery •	Fruit & veg retailer •	Pub/tavern •	Supermarket •
Bed & Breakfast •	Health food shop •	Restaurant/café •	Take away food •
Canteen/kitchen •	Home occupation •	School facility •	Winery •
Caterer •	Hotel/motel •	Service station •	Other •

**Section 2 Business ownership details**

Business Ownership:    Individual •            Company •            Partnership •            Other •

Name of Individual: .....

Name of Company: .....

Partnership details:    Names: .....

.....

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ABN No: .....

Registered office address: .....

Contact Nos:    Phone: Business hours: .....    Phone: After hours: .....

Email: .....    Facsimile: .....

Postal address: .....

Suburb: .....    State: .....    Postcode: .....

**Section 3 Food Safety Supervisor (FSS) details**

Certain hospitality and retail food service sector businesses must also designate an FSS.

If an FSS is required, a copy of the Certificate must be available upon request to Council's Officers. Each food premises must be available upon request of Council's Officers. Each food premises must maintain a copy of the current FSS on the premises at all times.

Name of Supervisor: .....    Certificate No: .....    Expiry Date: .....

